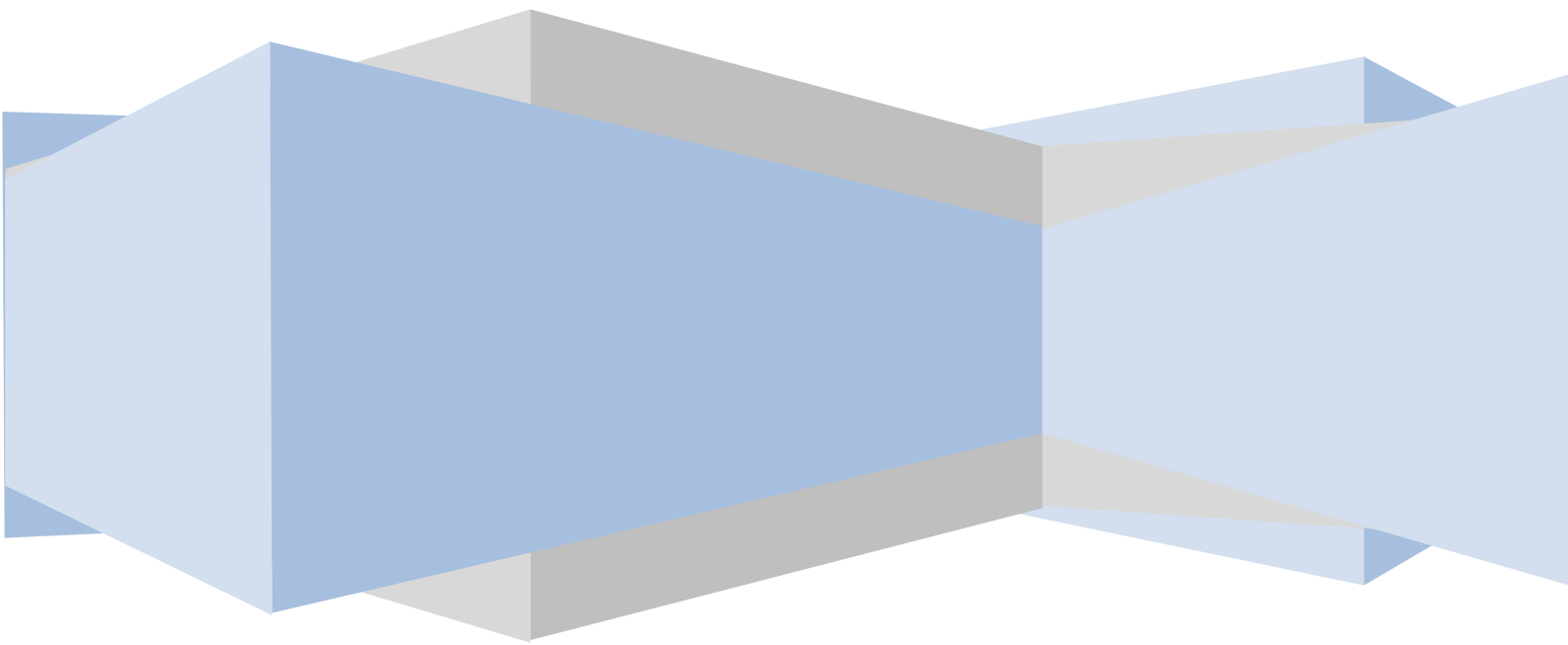




**Proven Product, Proven Company**

# **Home User - Multi-Page Scanning**

## **Setup Guide**



## INTRODUCTION

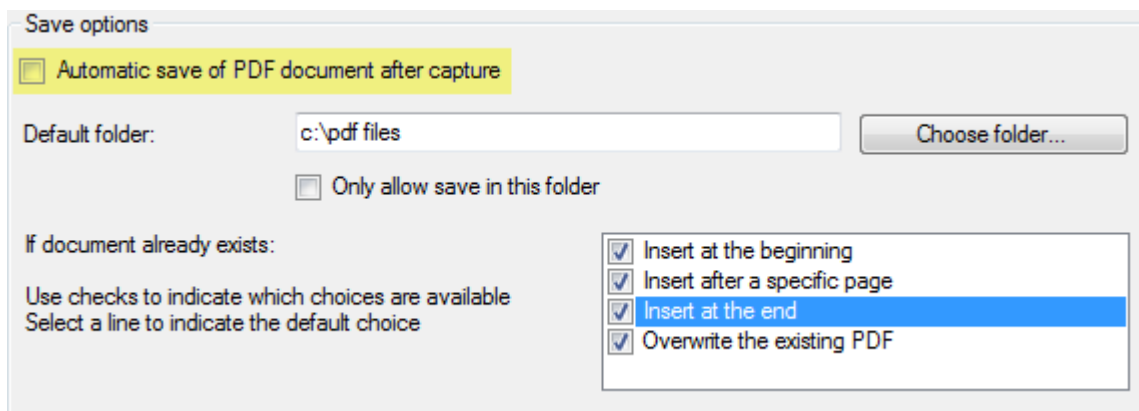
Thank you for your interest in the ScanToPDF Home User Version. This version is intended for scanning using Flatbed scanners and scans a single page at a time (each time the Scan button is pressed). This guide is intended to explain the necessary configuration for scanning multi-page documents using the Home User Version.

## HOW TO CONFIGURE THE REQUIRED SETTINGS

All the settings are configured through a single menu

- Start ScanToPDF
- Click Edit
- Click Options
- Click the “Save” ICON

## SAVE OPTIONS



Make sure the “Automatic save of PDF document after capture” option is NOT checked (highlighted above in Green)

## OTHER SETTINGS

*All other settings can be set as required by the user and will not affect the multi-page scanning operation.*  
Please contact OiC if you have any other questions.

## OPERATION

Press Scan to scan each page (one at a time) until you have the required pages to make up your document. When you have all the pages press Save and save the PDF document.